

December 10, 2013

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Bill Smith. Members present: Ralph Dybdahl, Sheldon Butzke, Marc Dick, Ron Scharffenberg.

Chairman Smith led the Pledge of Allegiance.

Chairman Smith called for approval of the Agenda. Motion made by Dybdahl to approve the Agenda. Second made by Butzke and motion carried.

Auditor Sherman noted several corrections to the November 12th minutes: bid letting for truck chassis to be held at 10:30 a.m. on January 14, 2014, not 10:45 and under EDS Fund, Triotel and Verizon were noted twice, second listing correct. Motion made by Dick to approve corrections. Second made by Butzke and motion carried.

The minutes from the November 26th meeting were sent to Board members for review prior to publication. Chairman Smith called for approval of same. Motion made by Dick to approve these minutes for publication. Second Butzke and motion carried.

Commissioner Reports: Smith: JDC meeting rescheduled.

Mic Kreutzfeldt, Hwy Supt, presented quotes for 50/50 blend diesel fuel: Cole's Petroleum \$3.2178/gallon; Central Farmers Cooperative no bid; and Stern Oil no bid. Motion made by Scharffenberg to accept the quote from Cole's Petroleum. Second made by Dybdahl and motion carried. Kreutzfeldt reported that he spoke with Tracy Hofer, Dir of Equalization, about landowner changes in the Beacon website not being up to date. Hofer informed him that the changes are made immediately when received by Schneider Corp, but due to software upgrades in Equalization office there has been a 2 to 3 month lag in 2013. This issue should be resolved soon. 2014 chip sealing and re-graveling projects were reviewed. Kreutzfeldt noted that the County will be storing a truck plow in the Canistota Fire Dept building over winter months to service the area more quickly. Kreutzfeldt stated that he is working with Montrose City to reach a salt/sand agreement similar to what is being done in Canistota. McCook County's current Statewide Transportation Program (STP) fund balance is \$216,037.43. These dollars can only be used on eligible Federal Aid road & bridge projects. Coming Federal projects include: countywide signing project scheduled in 2015, Bridge 44-101-110 in 2015 and Bridge 44-221-190 in 2016. Current projects include snow removal, stockpiling chips and sheeting walls in new storage building.

No drainage permits.

Auditor Sherman, Marian Oyen, Benefits Specialist, and the Commissioners discussed Care of Poor cases. One Notice of Hospitalization was received from Avera Queen of Peace Health Services. One Notice of Hospitalization was received from Avera McKennan Hospital. An Application for Medical Assistance was denied because individual has expendable income and should make payment arrangements. An Application for Assistance for an Xcel Energy bill was denied because individual has made only one payment toward bill in past year.

Motion made by Scharffenberg to convene as Board of Adjustment. Second made by Dick and motion carried.

At 10:30 a.m. a Variance Hearing was held as advertised. The request is for reduction of setback requirement for a machine shed. Tracy Hofer, P & Z Administrator, and applicant, Steve Lounsbery, were present. Hofer presented information and Lounsbery presented a sketch of the site and then explained the location of the proposed 60x120 shed. Following discussion, motion was made by Dick to approve the request for variance. Second made by Butzke and motion carried.

The Board reconvened as Board of County Commissioners.

At 10:45 a.m. a Rezone Hearing was held to rezone property from Agricultural to Commercial. The legal description: South 80 feet of County Auditor's Tracts 2 and 3, and all of County Auditor's Tracts 4 and 5 in E2SW4 27-103-53. Applicant: Ryan Roling.

Following discussion, motion was made by Dick to approve the request to rezone this property to Commercial and adopt Ordinance 2013-03 (as follows). Second was made by Scharffenberg and motion carried.

ORDINANCE #2013-03

BE IT ORDAINED BY MCCOOK COUNTY, SOUTH DAKOTA:

The following legally described property shall be rezoned from Agricultural to Commercial and the Official Zoning Map shall be amended to reflect such a change:

South 80 feet of County Auditor's Tracts 2 and 3, and all of County Auditor's Tracts 4 and 5 in E2SW4 27-103-53

CONFLICTS: Any prior ordinance or part of any ordinance in conflict with this ordinance is hereby repealed.

SEPARABILITY: Should any section or provision of this ordinance be declared unconstitutional or otherwise invalid, such decision shall not affect the validity of the remainder thereby.

EFFECTIVE DATE: This ordinance shall become effective according to state law.

First Reading:	November 26, 2013
Second Reading and Adoption:	December 10, 2013
Publication Date:	December 19, 2013
Effective Date:	January 9, 2014

ATTEST:

McCook County Commission Chairman

McCook County Auditor

Motion made by Butzke to convene as Planning Commission. Second made by Dybdahl and motion carried.

Tracy Hofer, Zoning Administrator, presented four (4) plats for approval.

Motion made by Butzke to approve A Plat of Blocks 1A, 19A, 20A, 37A, 38A, 55A, 56A, 65A Through 91A, 92 Through 100 and 101 Through 154, Sun Prairie Baptist Cemetery in the NW ¼ and the South 159' of Lot 2 in the NW ¼, All in Section 2, T 104 N, R 55 W of the 5TH P.M., McCook County, South Dakota. Second made by Dick and motion carried.

Motion made by Dybdahl to approve Plat of Lot 6 of White Tail Run Addition in the West Half of the Southwest Quarter of Section 35, Township 102 North, Range 53 West of the 5TH Principal Meridian, McCook County, South Dakota. Second made by Scharffenberg and motion carried.

Motion made by Dybdahl to approve Plat of Lot 7 of White Tail Run Addition in the West Half of the Southwest Quarter of Section 35, Township 102 North, Range 53 West of the 5TH Principal Meridian, McCook County, South Dakota. Second made by Scharffenberg and motion carried.

Motion made by Dybdahl to approve Plat of Golden View Cemetery Addition in the Southwest Quarter of Section 28, Township 103 North, Range 55 West of the 5TH Principal Meridian, McCook County, South Dakota. Second made by Butzke and motion carried.

The Board reconvened as Board of County Commissioners.

Scott Binder joined the meeting. Binder questioned the procedure for a rezone hearing; adding that he has no interest in the hearing just held but wants to make sure proper procedure was/is being followed because of his personal situation. Comm Smith noted that a transaction between two individuals isn't the responsibility of the County. Zoning Administrator Hofer explained the reason for the rezone hearing that was held.

Brenda Colombe, Dept of Legislative Audit, and Auditor in Charge of McCook County Audit, presented her management letter to the Commissioners. Michele Eichacker, Deputy Auditor, Carol Lauer, Treasurer, and Mark Norris, Sheriff, were present. No material deficiencies were noted. Internal control deficiencies: a grant was coded incorrectly-Auditor; suggest pre-numbered receipts for P & Z Office; recommend monthly bank reconciliation-Sheriff's Dept; recommend closing old checking account in Sheriff's Dept with deposit

to General Fund. Immaterial deficiencies: fire district annual reports; investment policy; Board approval of partial payments for RE taxes; mobile home distress warrants.

Motion made by Butzke to authorize Chairman Smith to sign the 2014 Davison County Jail Contract. The contract rate is \$86.00 per prisoner-day. Second made by Dybdahl and motion carried.

Motion made by Dick to authorize Chairman Smith to sign the 2014 Charles Mix County Jail Contract. The contract rate is \$50.00 per prisoner-day. Second made by Scharffenberg and motion carried.

The following building permits were issued the month of November, 2013:

2013- 81	Bob & Priscilla Hansen	new home	S560' of W450' of SW4 1-103-55 Ex land deeded for road is 110D112~
2013-82	Golden View Hutterian Brethren	22x28 garage	Tracts 2 & 3 Streff's 2 nd Addn SW4 28-103-55
2013-83	Mark Eickman	40x60 pole building	S356.4' of N1425.6' of E1174.80'NE4 3-103-55
2013-84	Jeffrey & Susan Kapperman	pole building/dirt floor	S2SE4 12-102-53
2013-85	Travis & Christina Raap	new home	Tract 1 of Raap Addition NE4 28-103-53
2013-86	Tony & Denise Gorrell	pole bldg with office & utility area	Lots 1 & 2 Biehl-Wiltgen Addn in NW4 Ex LH1 of Biehl-Wiltgen Addn and that Part of NW4 lying NW of LH3 Ex LH3 all in 24-102-55

Notice was received from First Judicial Circuit Court that the court appointed attorney rate for 2014 has been increased to \$87.00 per hour and the mileage reimbursement rate remains at \$1.00 per mile.

The November Law Enforcement Report was noted and filed.

The November Clerk of Courts Report was noted and filed.

Motion made by Dybdahl, second Dick, and carried, to pay claims: GENERAL FUND: Bi-Weekly Payroll: 12/8/13: Commissioners 1619.25; Auditor 2548.19; Treasurer 3168.58; States Attorney 2000.00; Custodian 1054.42; Dir of Equalization 3050.51; Register of Deeds 2566.01; Veterans Service Officer 332.64; Sheriff 6163.54; Contract Law 4006.94; Care of Poor 115.38; Welfare 240.00; Community Health Nurse Secretary 1114.69; Extension, 332.77; Weed Dept 323.07; Drainage 307.69; Planning & Zoning 192.31. SD Remittance Center, lab services, 70.00; AT&T, telephone service, 5.00; AutoEx, law enforcement auto repairs & service, 124.90; Birmingham & Cwach Law Office, court appt attorney for alleged mentally ill, 165.44; Bridgewater City, care of poor-water bill, 74.37; Business Products, monthly copier contract, 149.62; Card Service Center, office supplies, travel expense, auto fuel, 677.00; City of Bridgewater, December ambulance appropriation, 2454.16; Jolene DeBeer, DARE supplies, 84.01; Dust-Tex Service, dust mop rental, 27.17; Farm & Home Publishers, directories for Sheriff's Ofc, 70.46; Mike Fink, November expenses, 280.32; Lyle Hetland, weed board mtg & mileage, 31.29; Hillyard/Sioux Falls, janitorial supplies, 169.11; Inter-Lakes Comm Action, December CSW funds, 599.45; Megan Jansma, DARE supplies, 10.55; Bill Lehrman, weed board mtg & mileage, 34.62; McCook County EMS, December ambulance appropriation, 6086.36; McCook County Publishers, publishing, 557.47; McCook County Treasurer, postage & title transfer, 144.80; McCormick Motors, law enforcement auto repairs & service, 910.61; McLeod's Printing, office supplies, 65.01; Nark Meyers, weed board mtg & mileage, 36.10; Microfilm Imaging System, scanning equipment & Deeds Magic software monthly rent, 397.00; Neve's Uniforms & Equipment, law enforcement supplies, 59.39; Noll Collection Service, lien collection fee, 225.65; Mark Norris, telephone for house, 21.07; Office Depot, toner, 273.96; R & S Sanitation, garbage service, 45.93; Record Keepers Inc, vault box storage, 19.25; Salem City, utilities, 65.20; Salem Community Drug, office supplies, 14.27; Salem Farmers Market, ice melt, 35.96, Extension supplies, 8.99; Salem Lumber Co, window repairs, 570.00; Salem Sales, law enforcement auto fuel, 2046.40; Salem Veterinary Service, drug dog supplies, 51.60; Santel Communications, D.O.E. server repair, 247.50; SD Achieve, services for 5 residents, 300.00; SDSU Extension, 4th qtr appropriation for 4-H Advisor, 6300.00; Shepherd Reporting LLC, court reporting, 45.00; Brenda Stadel, website updates, 50.00; T & C's Pit Stop, law enforcement auto fuel, 115.00, care of poor, 28.99; Total Stop Food Store, law enforcement auto fuel, 929.32; Triotel

Communications, telephone & internet service, 935.98; Verizon Wireless, cell phone service, 80.99, internet modem service, 203.85; Wash 'N' Go, car wash tokens, 60.00; Xcel Energy, care of poor, 101.14; Yankton County Sheriff, serving hearing notice, 25.00; Yankton County Treasurer, reimburse mental illness hearing expenses, 127.25; Zapp Hardware, supplies, 18.98.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 12/8/13: Hwy Dept 17268.50. Boyer Trucks, parts & labor, 1703.50; Butler Machinery, parts, 2342.10; Card Service Center, office supplies, 222.04; Central Farmers Cooperative, supplies, 28.00; CRA Payment Center, rear-view mirror, 37.99; Roger Gerlach, grassland compensation, 425.00; Gessner Welding & Repair, supplies, 9.00; Graham Tire SF North, tires, 4500.00; Mac's Inc, supplies, 52.33; McCormick Motors, copy key, 3.19; Overhead Door, switch, 8.95; Puthoff Repair, jack, 97.50; R & S Sanitation, garbage service, 45.93; Safety-Kleen, parts washer, 163.22; Salem City, utilities, 72.50; Salem Farmers Market, supplies, 17.98; Salem Lumber Co, building supplies, 2590.59, supplies, 11.37; Southeastern Electric, utilities, 23.00; Spencer Quarries, chips, 167.92; Stern Oil Co, oil, 6263.44; Sturdevant's Auto Supply, supplies, 484.20; Tractor Salvage & Welding, snow plow blades, 5184.00; Triotel Communications, telephone/internet service, 110.54; Xcel Energy, utilities, 684.12; Zapp Hardware, supplies, 58.68.

911 EMERGENCY REPORTING SYSTEM FUND: Golden West Telecommunications, E911 system billing, 371.72; Triotel Communications, 911 telephone service, 229.20.

EMERGENCY & DISASTER SERVICES FUND: Bi-Weekly Payroll: 12/8/13: EDS Director 1174.92. Sturdevant's Auto Supply, generator supplies, 63.86; Triotel Communications, telephone & internet service, 72.79.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 12/8/13: Sheriff Secretary/Dispatcher 96.15; 96.15.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 12/8/13: Dir of IRS, county share of FICA 2674.86, Medicare 625.58; SD Retirement System, county share of retirement contributions, 2832.62; Wellmark BlueCross/BlueShield of SD, county share of health insurance premiums, 8474.17.

The Auditor's Account with the County Treasurer for the month of November, 2013: deposits in banks, \$2,290,710.19; cash to deposit, \$655.00; checks to deposit, \$32,514.06; CC payments, \$251.58; Cash Items (postage) \$144.80; Treasurer's Cash, \$1,425.20; Register of Deeds, \$450.00; Sheriff, \$500.00; Passbook Savings, \$21,106.28; CD's, \$800,000.00. The total deposits on hand: \$3,147,857.11.

The meeting adjourned subject to call.

Dated this 10th day of December, 2013.

William Smith _____
Chairman, McCook County Commission

ATTEST:

Geralyn Sherman _____
Auditor, McCook County